Once you're logged into Spotwalla, go to the Trip Manager found on the home page. Usually it's a panel on the lower left, or scroll a bit if you're on a phone or other device.

හි Trips & Retrospectives			53	
Name	Start Date	End Date		
© 2024 Overview	C 2024-01-01	2024-12-31		
@ VMR 2024	ピ 2024-09-20	ピ 2024-09-21		
@ Alaska!	ピ 2024-08-10	ピ 2024-09-03		
© ТоН ҮТ/АК	ピ 2024-08-12	ピ 2024-08-13		
© Canadia Bun Burner 1500	ピ 2024-08-10	ピ 2024-08-11		
ස්> Trip Manager 🖕	@ R	Retrospectives		

The next page will list all of your currently existing Trips. Select [Create Trip]

🐌 SpotWalla				٤ ~ (<i>呼</i> Support	· •
Home \rightarrow Trips						
ာိ Trip Manager						
	Total F	ages: 5				
	III 2	3 4 5 수 수				
+ Create Trip						
Name	From	То	Timezone		Profile	Public?
Ending in 2024 19						
2024 Overview ~	2024-01-01	2024-12-31	America/Los_Angeles		\uparrow	\otimes
VMR 2024 ~	2024-09-20	2024-09-21	America/Los_Angeles		\uparrow	\otimes
Alaska! ~	2024-08-10	2024-09-03	America/Los_Angeles		\uparrow	\otimes
тон үт/ак ч	2024-08-12	2024-08-13	America/Los_Angeles		\uparrow	0
Canadia Bun Burner 1500 V	2024-08-10	2024-08-11	America/Los_Angeles		\uparrow	\otimes
Coffee Cup Gold Y	2024-07-27	2024-07-28	America/Los_Angeles		\uparrow	\otimes

This will bring you to the **Create Trip** form. There are four tabs or sections across the top, and we'll be changing items on 3 of them. **Don't worry if you miss a step here** - we can come back and tweak these items over and over again!

🎯 SpotWalla	1			∠≶ Support ∨
Home \rightarrow Trips	ightarrow Create Trip			
රු Create T	rip			
Use the tabs bel	ow to set the desi	red trip options.		
Basics	🔒 Security	2 Options	🗇 Track Overlays	

1 - Basics

Here's what the first sections, "Basics", looks like:

☐ Basics	Options D Track Overlays				
Name	Description				
VMR 2024 Demo	A demo trip for VMR 2024				
Required					
Start Date Start Time <u> 2024-09-0;</u> <u> 00:00</u>	End Date End Time				
Timezone					
Los_Angeles	\sim				
(i) Multiple Device Support Trips can be configured to sho location data and display a sin	ow locations from one or more devices. SpotWalla can either combine all the gle track or it can show each device in separate tracks.				
Device Name Track Color Track Widt	h				
✓ inReach 1	\sim				
Kerri 1	\sim				

Fill out the Name and Description of your Trip. Strictly speaking, only the Name is required, but it's handy to add a Description.

Next up, fill in the Start Date/Time as well as the End Date/Time. Take care here, especially with the Time pop-up that appears, as there's 2 "gotchyas" - it uses 24-hour time ("military time") and you MUST click [Done] in order for the form to update. For example, if I wanted to change the End Time of this trip to 2:35pm, I would need to select 14 and then 35 from the dial (2 clicks) and then select [Done] at the bottom to update the time.



If you have multiple devices set up, make sure your device is selected. If you only have one device, you probably won't see this option, but if you do, make an appropriate selection; I run both the app on my phone as well as a dedicated satellite tracker (InReach) so I could color them differently, only select one or the other, but usually just select both devices.

You can also set your Trip's Time Zone. Enid, OK is in Central Time, so I'm using "Chicago"; ultimately it doesn't really matter, but keeping all your tracking and scoring in the timezone of the start or finish checkpoint, regardless of where you travel to, helps keep your record keeping easy. Set this to "Chicago" and don't worry.

2 - Security

රූ Create Tr	ip			
Use the tabs below	w to set the desir	ed trip options.		
🛆 Basics	🔒 Security	Options	🗇 Track Overlays	
Apply Active	e Secure Zones	? ⑦		
Hide the Tim	ne? ⑦			
Display speed	ed data? ⑦			
Is this trip p	ublic? ⑦			
✓ Allow viewer	rs to download t	the trip's locatio	n data? 🕐	
View Password				
🗹 View Pas	sword			
Hide These Messa	age Types			
Click here to	available messa	ge types		\sim
✓ Create	⊘ Cancel			

On this tab, select "Display speed data?" and "Allow viewers to download the trip's location data?" This is to allow access for the magic tracking software the rally uses to keep tabs on us.

Note that I also have "Apply Active Secure Zones?" selected, but that's a default setting. It's an option that lets you not display pings within a certain distance of a location, say your job or home. Unless you're going to be stopping back home for a nap (which I don't recommend you do during a rally..) it's fine to leave this as whatever default it uses here.

3 - Options

How Much History to Display?	
 Show the last 7 days of history. ? Show all history. ? 	
Density/Fill Percent	
100 - All	~

On the Options tab under **How Much History To Display?** select "Show All History" and a "Density/Fill Percent" of 100%.

That's it! Now scroll down and smash that [Screate] button!

Testing that it all works

Back on your device, send a Custom Message of OK. Open the URL for your newly created trip in a web browser. You should see the OK ping appear in the map.

(Note that you don't need to set up a Trip in order to send pings to Spotwalla, it's just a way to check you're all set up correctly.)

When running, I usually open the Trip on my phone's browser and occasionally refresh it, like at gas stops or while I'm peeing. I like to just get confirmation that everything is still working; this habit has saved a couple rides for me!